**EM 564 Project Management**

**Team Research Project Proposal and Plan**

**Team Name:**

**Team Members:**

**Project Title:**

**Knowledge of Subject:** [Use the following as a guide]

* Describe what you know about the topic?
* What is the interest for selecting the topic?
* What do you want or expect to learn about the topic?

**Project Description:** [Use the following as a guide]

* Define the topic.
* What industries or who is involved in this topic?
* How does the topic impact businesses/organizations?
* When and why did the topic become important?
* Why do you think people should know about the topic?
* How does this topic affect the world?

**Roles and Responsibilities:**

Select a project manager

Indicate roles/activities that team members will be assigned

**Project Approach:** [Use the following as a guide]

* Meetings
* Document control
* Issues
* Decisions
* Other

**Research Sources:** [What, Where, or Who will be sources of the team’s research]

**Major Objectives/Goals/Outcomes:** [Bullet points are acceptable]